

## Minutes on the sixth Quality Assurance Committee meeting

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
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Project duration	36 months

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## 1. Summary

This document reports the sixth Quality Assurance Committee meeting of the Erasmus+ Capacity Building in the Field of Higher Education project „Development of master curricula for natural disasters risk management in Western Balkan countries“ (NatRisk), held at the University of Sarajevo (UNSA), on the 4<sup>th</sup> of September 2019. The meeting was chaired by Sally Priest, MUHEC. The objective was to introduce to all project partners the most relevant issues of quality control.

## 2. List of attendees

Thirty six representatives from all 12 partner institutions (University of Nis - UNI, University of Natural Resources and Life Sciences, Vienna - BOKU, Middlesex University Higher Education Corporation - MUHEC, University of Messina - UNIME, Óbuda University - OE, Criminalistics and Police Studies University - KPU, University of Pristina in Kosovska Mitrovica - UPKM, University of Sarajevo - UNSA, Technical College of Applied Sciences Urosevac with temporary seat in Leposavic - TCASU, University of Defence in Belgrade - UNID, Technical University of Crete, Chania - TUC, University of Banja Luka - UBL) were present at the meeting. The list of attendees is presented below.

No.	Name	Institution acronym	E-mail
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### 3. Agenda - Sixth Quality Assurance Committee meeting

Wednesday, 4 <sup>th</sup> September 2019		
University of Sarajevo, Rectorate building, Obala Kulina Bana 7		
15:30-15:35	Quality Assurance Committee participants registration	
15:35-15:50	Self-evaluation of master curricula	<b>Simon McCarthy</b> , Middlesex University
15:50-16:10	Self-evaluation of trainings for citizens and public sector	<b>Gabriella Farkas</b> , Óbuda University
16:10-16:35	Key points for draft QAC report <ul style="list-style-type: none"> <li>• Discussion of partner self-assessment reports</li> <li>• Discussion of work package self-assessment reports</li> <li>• Progress on deliverable reporting</li> </ul>	<b>Sally Priest</b> , Middlesex University
16:35-17:00	Second external quality report	<b>Sally Priest</b> , Middlesex University
17:00-17:30	General discussion and closing the meeting	

After the participants' registration which started at 15:30, Simon McCarthy presented self-evaluation reports prepared by UNSA, TCASU, UBL and UNI.

Gabriella Farkas, OE, presented self-evaluation reports of implemented trainings for citizens and public sector and highlighted that were excellent organization of trainings in the field of Natural Disasters Risk Management (NDRM).

Sally Priest, MUHEC, discussed the key points for QAC report such as work package self-assessment reports, progress on deliverable reporting and the first external project evaluation report. Also, she presented the second external quality report highlighting the recommendations and future activities.

The meeting ended at 17:30.

## 4. Conclusions

The meeting was concluded with positive impressions and it was everyone's opinion that it was very beneficial.

The presentations and material from the meeting will be additionally delivered to all partners and will be available at the project website and platform.

In Sarajevo, 5 September 2019